

URSA Constitution Alignment Addendum

For Ratified Campus Groups

Purpose and Scope

This Constitution Alignment Addendum serves as the Group's primary governance alignment instrument with the University of Regina Students' Association (URSA).

This document outlines the minimum governance, financial, and accountability standards required for ratification and ongoing recognition.

Groups will not be required to adopt multiple alignment addendums. This Addendum consolidates alignment requirements between the Group and URSA and remains in effect unless formally replaced or amended in consultation with URSA.

Where previous alignment documents exist, this Addendum supersedes them.

This Addendum applies in conjunction with the Group's Constitution, the URSA Constitution, Bylaws, Policies, and the Ratified Campus Group Consent Form.

Date Issued: _____

Last Updated: _____

Group Information

Group Name: _____

1. AFFILIATION WITH URSA

The Group affirms that it is a ratified campus group of the University of Regina Students' Association (URSA) and agrees to operate in accordance with the URSA Constitution, Bylaws, and Policies, as amended from time to time.

In the event of a conflict between the Group's constitution and URSA governing documents, URSA governing documents shall prevail.

2. GENERAL COUNCIL

The Group acknowledges the existence of the URSA General Council as a representative body within URSA governance.

As a ratified campus group, the Group may be represented on General Council in accordance with URSA policies. Participation provides opportunities for information-sharing, consultation, and representation.

3. CONDUCT AND ACCOUNTABILITY

The Group, its members, and its executives are bound by:

- applicable URSA conduct and accountability policies, and
- applicable University of Regina policies.

URSA retains authority to investigate and address conduct concerns in accordance with its policies and procedures.

4. GOVERNANCE AND LEADERSHIP

The Group affirms that it maintains:

- a defined executive structure;
- a fair and transparent process for selecting executives;
- accountability to its membership; and
- documented officer roles and signing authorities.

All executives with signing authority must be members in good standing of URSA.

5. FINANCIAL MANAGEMENT AND BANKING

The Group affirms its responsibility to manage funds in a transparent and accountable manner, in accordance with URSA financial policies.

All Group funds must be held in a bank account in the Group's name. Personal or external accounts may not be used.

During the Interim ratification period, groups that do not yet have an established bank account agree to work toward compliance by Fall 2026.

6. DISSOLUTION OF FUNDS

In the event that the Group is dissolved or loses recognition, remaining funds shall be transferred in accordance with URSA policy and applicable law.

Funds may not be distributed to individuals.

7. AMENDMENTS AND REVIEW

All amendments to the Group's governing documents must be submitted to URSA for review. This includes amendments related to financial authority, governance structure, or dissolution provisions.

No governing document of the Group may conflict with URSA policies.

8. CONSENT AND INFORMATION SHARING

By adopting this Addendum, the Group acknowledges and agrees to the terms outlined in the URSA Ratified Campus Group Consent Form, including consent related to the collection, use, and disclosure of information for governance and accountability purposes.

9. CONSOLIDATION

This Addendum is intended to consolidate governance alignment requirements between the Group and URSA.

Where previous alignment documents exist, this Addendum supersedes them.

10. PRECEDENCE

Where the provisions of this Addendum conflict with any provision of the Group's constitution or bylaws, this Addendum shall prevail.

11. ADOPTION AND EFFECT

This Addendum was adopted by the Group on the following date:

Date of Adoption: _____

This Addendum takes effect upon adoption and submission to URSA.

Authorized Representatives of the Group

Executive Officer #1

Executive Officer #2

Name (Print):

Name (Print):

Position:

Position:

Signature:

Signature:

Date:

Date:

Filed with URSA on: _____